

## Application for Refund of Amount of Demand Draft

Place and Date:

To  
The Branch Manager,  
Ujjivan Small Finance Bank Ltd., <insert complete address of the branch>

Dear Sir/Madam,

Re: - Demand Draft No: <insert the DD Number> dated <insert the DD Date> for Rs. <insert in figures the DD Amount> (Rupees <insert in words the DD Amount> Only) favouring <insert the name of Payee>- Request for Refund of Amount of Demand Draft.

\* This is to bring to your notice that the above Demand Draft issued by you at my request dated \_\_\_\_\_, receipt of which is acknowledged by me, has been irretrievably lost from my custody. I now request you to refund the amount of Demand Draft. (use this clause if the Demand Draft is lost before reaching the Payee)

OR

\* This is to bring to your notice that the above Demand Draft issued by you at the request dated \_\_\_\_\_ of No: 1 among us, receipt of which is acknowledged by No: 1 among us, has been irretrievably lost from the custody of No: 2 among us. We now request you to refund the amount of Demand Draft to No: 1 of among us and oblige. (use this clause if the Demand Draft is lost after reaching the Payee) I/we hereby solemnly state, declare, confirm and undertake as under:

1. The original of the said Demand Draft is lost irretrievably.
2. I/we have not transferred or dealt with the original of the said Demand draft in any manner.
3. I/we have not endorsed the original of the said Demand Draft in favour of any third party.
4. I/we undertake that, if the original of the said Demand Draft is found, it shall be returned to you for cancellation.
5. The original of the said Demand Draft has not reached the hands of the beneficiary.
6. I/we shall not have any claim on the fee/charges paid by me/us in connection with issuance of the Demand Draft.

Yours faithfully,

(Name, complete address and Signature of the Purchaser)

(if the Demand Draft is lost before reaching the Payee this request to be signed by Purchaser alone)

(Name, complete address and Signature of the Purchaser and the Payee)

(if the Demand Draft is lost after reaching the Payee this request to be signed by the Purchaser and the Payee jointly)

Date: